



«For international students» Scholarship system application guidelines

Scholarship

No.1 Procedures for 2024 tuition fee reduction

No.2 2025 University recommended scholarships for YCU International students

1. Purpose

YCU has been placed a scholarship via YCU's nomination and YCU tuition reduction program for academic achievement-based system for international students. The international students who wish to apply for the above-mentioned scholarships should make sure if following qualifications are met. In order to apply, please submit necessary documents to International Affairs Division after making sure all the qualifications are cleared. Please put all submitted documents in an envelope and submit them to the International Affairs Division Office by the deadline.

Submission Deadline	By 17:00, May 31(Fri.) ,2024
How to submit	Bring it to the International Affairs Division office or postal mail
Mailing address	22-2 Seto, Kanazawa, Yokohama Zip code:236-0027 Yokohama City University International Affairs Division

*Please write ' **For scholarship application** ' on the envelope.

2. System overview

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Reduction rate	<u>Tuition fees will be reduced by 50% or 25% for those with excellent grades.</u> (1) 50% reduction: Top students (some) with excellent academic performance in both undergraduate and graduate schools. (2) 25% reduction: Other than the above.
Grade review Target period	<u>Applicants will be judged based on their most recent learning results.</u> (1) 1st year students: Spring semester of 2024 (2) 2nd year and above: 2023 (1 academic year) and Spring semester of 2024
Others	<u>Preference will be given to doctoral course students.</u> In principle, doctoral students who meet the application qualifications will be accepted.

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If we receive a recruitment notice from an off-campus foundation during the 2024 academic year, we will select a university recommender who meets the recruitment requirements. International students who are candidates for recommendation will be informed by International Affairs Division. After that, if the applicant passes the examination by an off-campus foundation, the scholarship will be provided in most cases from April 2025.

3. Eligibility

Regular YCU students excelled academically and have financial difficulty.

Those who are either one of the followings are excluded.

① Whose Residency status is not “Studying”.

*If you change your residence status to something other than “studying” during the application year, you will no longer be eligible to receive benefits.

② Are foreign government funded.

③ Have no intention to keep studying with poor attendance.

④ Have poor results and are not possible to complete courses.

⑤ Are already failed (including failing), are over standard study term (excludes absence period).

⑥ Who was not promoted to the next grade.

⑦ Are already absent or are planning to be absent this academic year.

⑧ Are against the duty as students (for example: disciplinary measure in school regulations).

*It's applicable for cancellation even after this year's scholarship is awarded if a disciplinary measure is occurred.

⑨ Who leaving Japan more than 3 months for their own convenience.

⑩ Are recipients of MEXT or other private organization founded scholarship by YCU's nomination (and the amount of the scholarship is/ will be equivalent or higher than 48,000 Yen/month.)

NOTE: To apply for 2024 tuition fee reduction: You can NOT apply.

To apply for 2025 University recommended Scholarships: You can apply.

4. Necessary documents should be as follows.

① Application form 1 for 2024 YCU tuition fee reduction.

② Application form 2 for 2025 university recommended Scholarships.

③ Both sides copy of Residence card (copy)

④ Receipt of Payment or a copy of bank book page which confirms the tuition for the first semester of 2024 (copy).

⑤ A withholding tax slip or a taxation certificate if the student has a financial supporter in Japan (copy).

⑥ Application form 3 for Self-recommendation Form (for Graduate Students only)

⑦ Check List

⑧ Transcript (original)

Note:

- It is possible to apply for 2024 YCU tuition reduction and 2025 university recommended Scholarships at the same time.
- Undergraduate students who have received 1st year tuition reduction determined based on their entrance exam scores do not need to submit the application form in ① and proof of tuition payment in ④.
- If you have any questions about document preparation, please be sure to contact to International Affairs Division before submission deadline.

5. Selection

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A strict screening will be conducted based on application documents and academic records. The results of recruitment will be announced around December. **Tuition should be paid as usual regardless of application for the tuition reduction.** Tuition is reimbursed after the passing results. Those who do not pay within the deadline will not be eligible for selection.

Note:

Spring semester tuition fees for new students are paid by invoice, but from the fall semester, the tuition fees will be automatically debited from your account. Please make sure that your debit account has a balance equal to or greater than the tuition fee before the payment deadline.

For information on paying tuition and issuing a certificate of tuition payment, please check the university website.

<https://www.yokohama-cu.ac.jp/students/tuition.html>

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YCU selects and recommends eligible applicants for nominees at any time according to the candidates' academic performance.

6. Others

- Apply directly for private organization scholarships which don't require YCU recommendation are posted on YCU website at any time.

<https://www.yokohama-cu.ac.jp/ytog/global/reception/directly.html>

- You can find more information for scholarships which don't require YCU recommendation by the following website of JASSO.

<https://www.studyinjapan.go.jp/en/planning/by-style/pamphlet/>

- MEXT Scholarship(Japanese governmental scholarship) are not on the offer now.

【Contact Information】
International Affairs Division
intstu@yokohama-cu.ac.jp

