

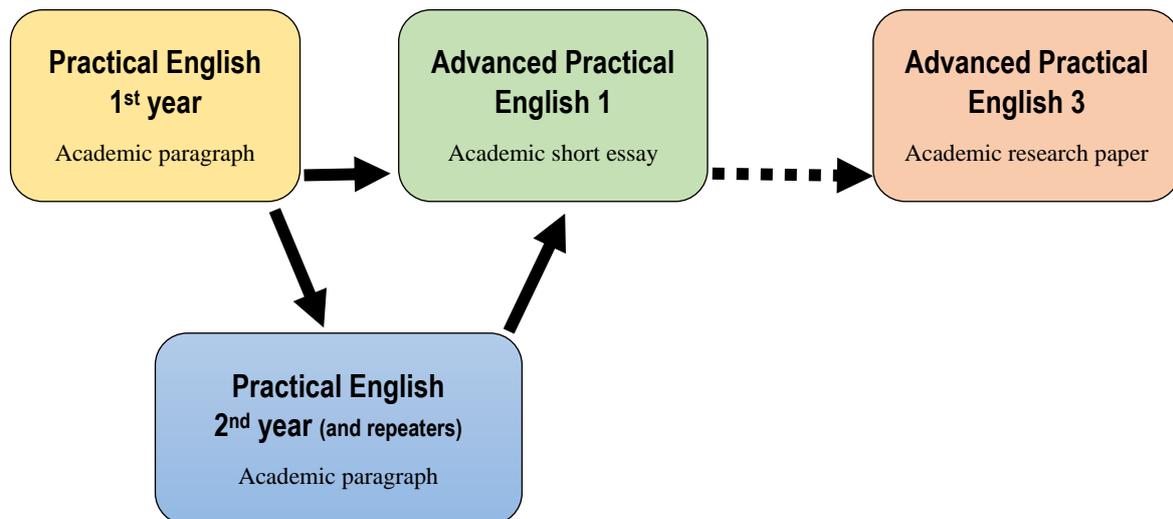
2021 YCU PE Writing Program Information

Yokohama City University - Practical English

updated on 01/18/2021.

The following document outlines the learning objectives and new 2021 program unit contents for several PE writing/ production classes. The intent behind this project is to start with basic skills and build up to more advanced skills.

Current progression through possible Practical English Writing classes:



NEW 2021 Overall Curriculum Goals: (Project expanded to include all writing centered classes.)

- Encourage student output.
 - Output will focus on both writing and speaking.

Classes	Overall end goals
PE classes: 1 st and 2 nd year	Produce an academic paragraph. Discuss an academic topic with evidence.
APE 1 classes:	Produce an academic short essay. Present an academic presentation/ speech with evidence.
APE 3:	Produce an academic research paper. Present and explain academic research paper citing evidence.

- Foster the use and development of academic topics and subject matters.
- Practice student-lead feedback, cooperation, and editing.
- Develop a wider vocabulary range. Focus on writing and academic vocabulary.

Advance Practical English 3

To understand the other programs, we should first look at the current learning objectives offered in APE 3 classes. We hope that students are able to move through PE and/or APE 1 to then take APE 3.

Learning Objectives	
APE 3 – Research Paper (Semester ONLY)	<p>Research and evidence</p> <ul style="list-style-type: none"> • Collecting academic research • Academic sources vs non-academic • Research plan/ research strategies • Summaries and paraphrasing • Critical thinking
	<p>Logical sequencing/ Critical writing</p> <ul style="list-style-type: none"> • Academic argument/ thesis • Research problem / hypothesis • Research questions • Logical fallacies
	<p>Academic Writing Style</p> <ul style="list-style-type: none"> • Academic in-text citations <ul style="list-style-type: none"> ○ Different formats ○ Quotations • Reference page format • Plagiarism • Academic vocabulary
	<p>Academic research paper structure</p> <ul style="list-style-type: none"> • Abstract • Introduction • Literature review • Methodology • Discussion • Conclusion • Reference page
<p>Final objectives: Write an academic research paper with evidence. Discuss academic topics with other students citing evidence.</p>	

- APE 3 focuses on higher academic objectives than APE 1 and PE classes.
- PE and APE 1 were designed to help students build a writing foundation. The focus of PE and APE 1 should be on strengthening students’ basic writing skills.
- After developing a strong foundation, students are able to build on it in APE 3.

1st year PE Class:

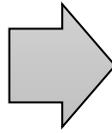
The main goal for 1st year PE classes is to develop a strong foundation of basic writing and speaking skills.

- Curriculum is divided into 2 semesters.
- Many students pass PE in the first semester.
 - General academic paragraph structure should be completely covered in the first semester of PE.
- Students enter at various levels of general English ability and writing ability.

Learning Objectives (Semester 1 and 2)	
PE – 1 st year classes (Semester 1 and 2)	<div style="display: flex;"> <div style="flex: 1; padding-right: 10px;"> <p>Brainstorming</p> <ul style="list-style-type: none"> • Practice brainstorming in small groups • Listen to other students’ ideas and understand their point of views • Build upon other students’ ideas <p>Topics and controlling ideas</p> <ul style="list-style-type: none"> • What is an academic topic? • How to focus ideas and create controlling ideas. <p>Academic paragraph structure</p> <ul style="list-style-type: none"> • Topic sentence • Supporting detail sentences • Conclusion/ summary sentence <p>Introduction to using evidence</p> <ul style="list-style-type: none"> • Read academic sources • Identify important information • Writing/ explaining evidence <ul style="list-style-type: none"> ○ summaries and quotations • Explaining the meaning of the evidence • Connect evidence (speaking) to the topic sentence and/or argument <p>Language objectives</p> <ul style="list-style-type: none"> • Linking words • Using specific language: verbs, adjectives, nouns • Persuasive words and phrases </div> <div style="flex: 1; padding-left: 10px;"> <p>Introduction to argument vs. explanation writing</p> <ul style="list-style-type: none"> • Short introduction to the differences <ul style="list-style-type: none"> ○ Evidence → claim ○ Cause → effect • Reading/ identifying the differences <p>Argument paragraph structure/ speaking</p> <ul style="list-style-type: none"> • Academic argument topic sentence • Evidence sentence • Explanation of the meaning • Connect evidence to argument • Conclusion sentence <ul style="list-style-type: none"> • Ability to read and understand another student’s argument • Ability to explain one’s own argument in small discussions • Use evidence in a speech or discussion to support/ defend an argument in detail. <p>Discussion skills</p> <ul style="list-style-type: none"> • Ability to discuss a topic in detail • Answer questions about a topic • Ability to collaborate in small groups or pair to complete a task. <p>Editing</p> <ul style="list-style-type: none"> • Learning to identify and correct grammar and spelling mistakes • Analyzing the assignment to see if it fulfills the requirements • Share constructive advice </div> </div>
<p>Final objective: Write an academic paragraph. Ability to discuss an academic topic in detail.</p>	

Curriculum Material Name change:

PE Paragraph Writing Project
2020



Production Foundations Workbook
PE Paragraph Writing Project

NEW 2021 PE 1st year unit content:

**subject to change*

Semester 1: Explanation paragraph

- Unit 1: Brainstorming/ introduction to project
- Unit 2: Academic topics / controlling idea
- Unit 3: Topic sentence
- Unit 4: Cause and effect (Introduction to explanation)
- Unit 5: Supporting detail
- Unit 6: Full paragraph 1
- Unit 7: Peer review/ rewrite
- Unit 8: Conclusion sentence
- Unit 9: Linking words/ editing
- Unit 10: Evidence and summaries
- Unit 11: Full paragraph 2 (Evidence based)
- Unit 12: Rewrite full paragraph 2

Extension Activity Options:

- Research project
- Class newspaper
- Group project: Introducing an academic topic/ problem in detail.
- Presentation/ speech
- Documentary video report on an academic topic

Semester 2: Argument Paragraph

- Unit 13: Review topic & controlling ideas
- Unit 14: Review topic sentences
- Unit 15: Review details, evidence, & conclusion
- Unit 16: Full paragraph 3
- Unit 17: Rewrite full paragraph 3
- Unit 18: Argument vs. explanation (basics)
Argument topic sentences
- Unit 19: Evidence in arguments
- Unit 20: Connecting evidence to arguments
- Unit 21: Organizing an argument paragraph
- Unit 22: Persuasive words and phrases
- Unit 23: Full paragraph 4 (Evidence based)
- Unit 24: Rewrite full paragraph 4

Extension Activity Options:

- Research project
- Class debate
- Group project: Research and present two sides of a controversial topic.
- Presentation/ speech
- Video report on an academic argument

2nd year PE Class:

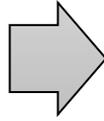
PE 2nd year objectives must be different APE 1 because students may take APE 1 after passing PE. Also, since some students will pass PE in the 1st year, the objectives for 2nd year classes must be supplementary to the objectives from 1st year classes and not essential to understand the objectives for APE 1.

- Curriculum is divided into 2 semesters.
- From 2021, students should have knowledge of the 2020 1st year writing project.
- Classes may consist of repeat students.
 - *From 2022, material will have to be altered by each teacher based on how many repeaters are in the class. Teachers will be responsible for this.*

Learning Objectives			
PE – 2 nd year classes (Semester 1 and 2)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top; padding: 5px;"> <p>Review general paragraph writing</p> <ul style="list-style-type: none"> • Review brainstorming/ mind maps • Listen to and build upon ideas • Topic sentence • Supporting detail sentences • Conclusion/ summary sentence <p>Review argument vs. explanation writing</p> <ul style="list-style-type: none"> • Read and identify the differences <ul style="list-style-type: none"> ○ Evidence → claim ○ Cause → effect • Academic Evidence <p>Explaining Evidence</p> <ul style="list-style-type: none"> • Read academic sources • Identify important information • Explain evidence (speaking) using summaries and quotations • Connect evidence (speaking) to the topic sentence and/or argument <p>Explanation paragraph</p> <ul style="list-style-type: none"> • Cause and effect <ul style="list-style-type: none"> ○ Connections/ ideas ○ Grammar structures/ language • Introduction to descriptive language • Evidence and data • Summarizing vs. Paraphrasing • Organizing details to best support the topic sentence </td> <td style="width: 50%; vertical-align: top; padding: 5px;"> <p>Argument paragraph</p> <ul style="list-style-type: none"> • Academic argument topic sentence • Evidence sentence • Explanation of the meaning • Connect evidence to argument • Conclusion sentence • Ability to read and understand another student’s argument • Ability to explain one’s own argument in small discussions • Use evidence in a speech or discussion to support/ defend an argument in detail. <p>Peer review/ editing</p> <ul style="list-style-type: none"> • Ability to discuss and answer questions about a topic • Learning to identify and correct grammar and spelling mistakes • Analyzing the assignment to see if it fulfills the requirements • Ability to discuss and express ideas • Share constructive advice. <p>Language objectives</p> <ul style="list-style-type: none"> • Linking words • Using specific language: verbs, adjectives, nouns • Persuasive language </td> </tr> </table>	<p>Review general paragraph writing</p> <ul style="list-style-type: none"> • Review brainstorming/ mind maps • Listen to and build upon ideas • Topic sentence • Supporting detail sentences • Conclusion/ summary sentence <p>Review argument vs. explanation writing</p> <ul style="list-style-type: none"> • Read and identify the differences <ul style="list-style-type: none"> ○ Evidence → claim ○ Cause → effect • Academic Evidence <p>Explaining Evidence</p> <ul style="list-style-type: none"> • Read academic sources • Identify important information • Explain evidence (speaking) using summaries and quotations • Connect evidence (speaking) to the topic sentence and/or argument <p>Explanation paragraph</p> <ul style="list-style-type: none"> • Cause and effect <ul style="list-style-type: none"> ○ Connections/ ideas ○ Grammar structures/ language • Introduction to descriptive language • Evidence and data • Summarizing vs. Paraphrasing • Organizing details to best support the topic sentence 	<p>Argument paragraph</p> <ul style="list-style-type: none"> • Academic argument topic sentence • Evidence sentence • Explanation of the meaning • Connect evidence to argument • Conclusion sentence • Ability to read and understand another student’s argument • Ability to explain one’s own argument in small discussions • Use evidence in a speech or discussion to support/ defend an argument in detail. <p>Peer review/ editing</p> <ul style="list-style-type: none"> • Ability to discuss and answer questions about a topic • Learning to identify and correct grammar and spelling mistakes • Analyzing the assignment to see if it fulfills the requirements • Ability to discuss and express ideas • Share constructive advice. <p>Language objectives</p> <ul style="list-style-type: none"> • Linking words • Using specific language: verbs, adjectives, nouns • Persuasive language
<p>Review general paragraph writing</p> <ul style="list-style-type: none"> • Review brainstorming/ mind maps • Listen to and build upon ideas • Topic sentence • Supporting detail sentences • Conclusion/ summary sentence <p>Review argument vs. explanation writing</p> <ul style="list-style-type: none"> • Read and identify the differences <ul style="list-style-type: none"> ○ Evidence → claim ○ Cause → effect • Academic Evidence <p>Explaining Evidence</p> <ul style="list-style-type: none"> • Read academic sources • Identify important information • Explain evidence (speaking) using summaries and quotations • Connect evidence (speaking) to the topic sentence and/or argument <p>Explanation paragraph</p> <ul style="list-style-type: none"> • Cause and effect <ul style="list-style-type: none"> ○ Connections/ ideas ○ Grammar structures/ language • Introduction to descriptive language • Evidence and data • Summarizing vs. Paraphrasing • Organizing details to best support the topic sentence 	<p>Argument paragraph</p> <ul style="list-style-type: none"> • Academic argument topic sentence • Evidence sentence • Explanation of the meaning • Connect evidence to argument • Conclusion sentence • Ability to read and understand another student’s argument • Ability to explain one’s own argument in small discussions • Use evidence in a speech or discussion to support/ defend an argument in detail. <p>Peer review/ editing</p> <ul style="list-style-type: none"> • Ability to discuss and answer questions about a topic • Learning to identify and correct grammar and spelling mistakes • Analyzing the assignment to see if it fulfills the requirements • Ability to discuss and express ideas • Share constructive advice. <p>Language objectives</p> <ul style="list-style-type: none"> • Linking words • Using specific language: verbs, adjectives, nouns • Persuasive language 		
<p>Final objective: Write an academic paragraph. Ability to discuss an academic topic in detail.</p>			

Curriculum Material Name change:

PE Paragraph Writing Project
2020



Production Expansion Workbook
PE Paragraph Writing Project

NEW 2021 PE 2nd year unit content:

**subject to change*

Semester 1:

- Unit 1: Review topic & controlling ideas
- Unit 2: Review topic sentences/ Identify topic sentences in passages
- Unit 3: Review details & conclusion/ Effective organization of details
- Unit 4: Full paragraph 1
- Unit 5: Peer review/ rewrite
- Unit 6: Review explanation paragraphs/ Identify evidence in passages
- Unit 7: Cause and effect structures/ Identify cause and effect in passages
- Unit 8: Connecting academic evidence to cause and effect
- Unit 9: Introduction to descriptive language
- Unit 10: Linking words/ editing
- Unit 11: Full paragraph 2 (Evidence based)
- Unit 12: Rewrite full paragraph 2

Extension Activity Options:

- Research project
- Class newspaper
- Group project: Introducing an academic topic/ problem in detail.
- Presentation/ speech
- Documentary video report on an academic topic

Semester 2:

- Unit 13: Review general paragraph structure
- Unit 14: Review argument topic sentences/ Academic vs. non-academic
- Unit 15: Review argument paragraph structure
- Unit 16: Full paragraph 3
- Unit 17: Rewrite full paragraph 3
- Unit 18: Evidence and data / Identifying evidence in argument passages
- Unit 19: Summarizing vs. Paraphrasing
- Unit 20: Connecting evidence to arguments/ Identify connections in passages
- Unit 21: Persuasive language/ editing
- Unit 22: Full paragraph 4 (Evidence based)
- Unit 23: Rewrite full paragraph 4

**Only 11 so classes can move at slower pace and/or add grammar/ TOEFL practice lessons.*

Extension Activity Options:

- Research project
- Class debate
- Group project: Research and present two sides of a controversial topic.
- Presentation/ speech
- Video report on an academic argument

Advanced Practical English 1 (Writing Centered Classes)

The main goal for APE 1 Writing centered classes is to build upon foundations skills into short essay writing. The materials focus on paragraph writing that progresses to short essays.

- Curriculum is covered in 1 semester only.
- Various types of students attend this class: 1st year to 4th year students.
- Students are at various levels of writing ability and writing knowledge.
- Students MAY or MAY NOT have knowledge of the 1st or 2nd year writing project.
 - Some students enter the class directly without attending any PE classes.
 - Some students may only have partial knowledge of the 1st or 2nd year curriculum if they passes their PE requirements in one semester.

Learning Objectives		
APE 1 – Writing Centered Class (1 semester ONLX)	<p>Explanation writing (paragraph)</p> <ul style="list-style-type: none"> • Review paragraph format • Informative paragraph • Descriptive paragraph • Compare and contrast paragraph 	<p>Introduction to research/ reading research</p> <ul style="list-style-type: none"> • Academic sources vs non-academic • Plagiarism • Reading for academic details • Introduction to logical fallacies
	<p>Introduction to explanation short essay writing</p> <ul style="list-style-type: none"> • Writing a thesis sentence • Structure of an introduction • Structure of a conclusion • Structure of body paragraphs 	<p>Presentation/ Speech</p> <ul style="list-style-type: none"> • Presenting an academic paper • Explaining an academic topic in a speech from memory by expanding on a topic using adlibbed details. • Demonstrating a deep understanding of an academic topic in a speech. • Q&A about academic topics
	<p>Argument writing (paragraph)</p> <ul style="list-style-type: none"> • Opinion vs. argument • Problem and solution • Use citations and quotations • Argument paragraph structure <ul style="list-style-type: none"> ○ Argument topic sentence ○ Evidence sentence ○ Explanation of the meaning ○ Connect evidence to argument ○ Conclusion sentence 	<p>Language objectives</p> <ul style="list-style-type: none"> • Descriptive language • Comparison grammar/ language • Persuasive words and phrases
	<p>Argument short essay writing</p> <ul style="list-style-type: none"> • Argument thesis sentence • Argument final thought sentence • Review short essay structure 	<p>Peer review/ editing</p> <ul style="list-style-type: none"> • Learning to identify and correct grammar and spelling mistakes • Analyzing the assignment to see if it fulfills the requirements • Ability to discuss and express ideas • Share constructive advice.
	<p>Final objective: Write two academic short essays: explanation/ report and argumentative.</p>	

NEW 2021 APE 1 writing centered class weekly content:

**subject to change*

Explanation:

W1: Review paragraph format/ Informative

W2: Descriptive paragraph

W3: Comparison: Comparative paragraph

W4: Comparison: Contrast paragraph

W5: Introduction to short essay format

W6: Explanation short essay

W7: Presentation/ speech & peer review

Argument:

W8: Introduction to argument paragraph

W9: Academic research and plagiarism

W10: Using evidence and summaries

W11: Review previous units

W12: Opinion vs. argument

W13: Problem and solution paragraph

W14: Argument short essay

W15: Presentation/ speech & peer review

Regular Advanced Practical English 1 Classes:

For regular APE 1 classes, there is no production workbook available, yet. The current writing program materials are meant for APE 1 Writing Centered classes. However, the materials can be made available to other teachers.

- APE 1 instructors are welcome to use materials produced for the APE 1 writing centered class. *Documents will be made available via the Teams page.*
 - Instructors can choose to use materials in any order or amount they wish.

Recommended Program: Introduction to short essay writing

- Writing a thesis sentence
- Structure of an introduction
- Structure of a conclusion
- Structure of body paragraphs
- Discussion skills: Ability to discuss a topic in detail and answer questions